

Requirements for Custodial Classes

Certification Class

- Must register at Lindsey Hopkins Technical College (call to check for registration dates 305-324-6070).
- If not working full-time or not working with the Miami-Dade County Public Schools (M-DCPS), you must pay for the class.
- Must pay a one-time registration fee of \$15.00.
- Must have a Florida ID (driver's license or ID).
- Must complete 51 class hours.
- Must pass "20" floor machine test.

Master Certification Class

- Must register at Lindsey Hopkins Technical College (call to check for registration dates 305-324-6070).
- If not working full-time or not working with M-DCPS, you must pay for the class.
- Must have a Florida ID (driver's license or ID).
- Must complete Certification class.
- Must complete 51 class hours.
- Must pass riding lawn mower test.

Leadership Class

- Must complete certification class.
- Must submit a request to attend Leadership Class Form (Form # 7053).
- Form must be signed by current administrator.
- Form must have current working hours.
- Employee must be released by site administrator.
- Must complete 21 class hours.

Orientation

- Employee must attend 3 days
 - Full-time employees 8:00 a.m. to 4:30 p.m.
 - Part-time employees 8:00 a.m. to 12:15 p.m.
- The Department of Plant Operations will send a request for the employee to attend the orientation classes to the school administrator.
- Employee must be released by school administrator.